

KCSC/Juvenile Court Services &
Children's Administration, Region 4 Division of Children and Family Services
SYSTEMS INTEGRATION PROTOCOL 2.0
PROCEDURE 1.0
**USE OF DCFS AS A RELEASE OPTION
FOR JUVENILE OFFENDERS DETAINED AND ORDERED TO BE RELEASED
BY THE COURT**

This procedure should be followed when a juvenile, who is neither dependent nor subject to a CHINS petition, is detained and ordered to be released by the court and the juvenile's parent, guardian or legal custodian cannot be located or is refusing to take custody of the juvenile.

ACTION BY:	ACTION:
Screening JPC	<ol style="list-style-type: none">1. Contacts the parent, guardian or legal custodian [parent] and notifies the parent of the 1st appearance hearing and also informs of the possible release of the juvenile to the parent's custody.<ol style="list-style-type: none">a. Informs the parent of the necessity for the parent to attend the hearing, andb. Informs of the possibility of the juvenile being released to the custody of the parent.c. If an inter-familial domestic violence case, also informs that the Victim Assistance Unit will be in contact.2. If the parent indicates that he/she is opposed to the <u>juvenile</u> returning to his/her custody:<ol style="list-style-type: none">a. Discusses with the parent potential outcomes of this decision and possible resources to aid the parent/juvenile relationship (See Task Outline A, Responding To Parents Who Are Opposed To The Return Home Of Their Currently Detained Juvenile);b. Asks the parent if there are other family members or responsible adults to whom the juvenile could be released. (Task Outline B, Conducting a Concerted Effort When Locating Placement Options For Juveniles Being Released From Detention.)3. If the parent identifies other family members or responsible adults to whom the juvenile could be released:<ol style="list-style-type: none">a. If the juvenile does not have an Assigned JPC, contacts these individuals and asks if they will take physical custody of the juvenile.b. If the juvenile has an assigned JPC, provides this information when notifying the Assigned JPC (Step 5).4. If after all efforts have failed to locate the parent or responsible adult, or if the parent is opposed to the juvenile returning to their home, notify DCFS of the need for an assessment for services, including possible placement. (See #10 and 11 below)

<p>Screening JPC (cont.)</p>	<p>5. If the juvenile has an assigned JPC (Intake or Supervision), notifies the Assigned JPC of the juvenile’s detention.</p> <p>a. Also informs the Assigned JPC if the juvenile’s parent cannot be located or may refuse to accept physical custody of the juvenile, and if the parent has identified other family members to whom the juvenile could be released.</p>
<p>Assigned JPC*</p> <p>*The Assigned JPC is:</p> <ul style="list-style-type: none"> • A <u>Central Intake JPC</u> if the juvenile has a pending case and is not currently on Community Supervision. • A <u>Supervision JPC</u> if the juvenile is on Community Supervision. 	<p>6. Upon receipt of notice that a juvenile under his/her supervision has been detained, if there is an issue of the juvenile returning to the physical custody of the parent, contacts the parent to discuss the issue of the juvenile’s possible release from detention and the juvenile’s return home or alternatives to the juvenile’s returning home. (See Task Outline A, Responding to Parents Who Are Opposed To The Return Of Their Currently Detained Child and Task Outline B, Conducting a Concerted Effort When Locating Placement Options For Juveniles Being Released From Detention.)</p> <p>7. If after all efforts have failed to locate the parent or responsible adult or if the parent is opposed to the juvenile returning to their home, notifies DCFS of the need for an assessment for services, including possible placement (See # 10 and 11 below).</p> <p>NOTE: If the Assigned JPC is not at work, the person providing coverage for the Assigned JPC (e.g., Probation Officer of the Day - POD) performs this function.</p>
<p>Judicial Officer</p>	<p>8. During the first appearance hearing:</p> <p>a. Determines probable cause</p> <p>i. If there is no probable cause, orders the juvenile released from detention.</p> <p>b. If probable cause is found, during the detention review portion of the hearing, if determined that the juvenile should be released from detention, orders that the juvenile may be released to:</p> <p>i. the parent; or</p> <p>ii. a family member or other responsible adult</p> <p>iii. the department when otherwise authorized by law, e.g. child is dependent.</p> <p>c. If probable cause is found and the court orders that the juvenile is to be referred to the department for assessment for services, including possible placement, detains the juvenile for 2nd Appearance.</p> <p>d. Inquires whether referral has been made to DCFS Intake for assessment and possible placement.</p> <p>9. If the parent did not attend the 1st Appearance hearing and the court released the juvenile to the custody of the parent, the JPC contacts the parent and advises of the court order.</p>

<p>Screening JPC, or if applicable, the Assigned JPC</p>	<p>10. If the parent refuses to take custody of the juvenile,</p> <ol style="list-style-type: none"> a. Discusses with the parent the potential outcomes of this decision and possible resources to aid the parent/juvenile relationship (See Task Outline A, Responding to Parents Who Are Opposed to the Return Home Of Their Detained Juvenile.) b. Ask the parents if there are other family members or responsible adults to whom the juvenile could be released (See Task Outline B, Conducting A Concerted Effort When Locating Placement Options For Juveniles Being Released From Detention.) <p>11. Contacts the Children’s Administration (DCFS) Intake (1-800-609-8764) if there is a pending release from detention and the parent cannot be located or refuses custody and if there is no other family member or responsible adult available or willing to take custody. Provides information as outlined on Appendix C: Supplemental Information Provided to the Department When Requesting an Assessment For Services and Possible Placement.</p> <ol style="list-style-type: none"> a. Informs the Intake Social Worker if the juvenile is being released pursuant to no probable cause (necessitating an immediate response) or being held for 2nd appearance (allowing limited additional time for the assessment for possible placement). b. Faxes to the assigned Social Worker a copy of the Detention Screening form.
<p>Region 4 DCFS Intake</p>	<ol style="list-style-type: none"> 1. Region 4 DCFS Intake will screen in referrals from KCSC of detained juveniles who are neither dependent or subject to a CHINS, are being released from detention and the juvenile’s parent /legal guardian cannot be located or is refusing to take custody of the juvenile. 2. These referrals are to be screened in only after it has been determined and documented that the Juvenile Probation Counselor (JPC) has complied with the following System’s Integration Protocols: <ul style="list-style-type: none"> • Protocol 2.0, Procedure 1.0, Task Outline A, Responding to Parents who are Opposed to the Return Home of their Currently Detained youth • Protocol 2.0, Procedure 1.0 Task Outline B, Conducting a Concerted Effort When Locating Options for Juveniles Being Released From Detention 3. If the above requirements have been met, Intake will accept the referral and immediately send it to either FRS or Voluntary

<p>Region 4 DCFS Intake Social Worker</p>	<p>Service Unit for an assessment for services, and possible placement.</p> <p>4. The Intake Social Worker will request additional information from the JPC as outlined in Protocol 2.0, Procedure 1.0, Appendix C, Supplemental Information Provided to the Department When Requesting an Assessment for Services and Possible Placement.</p>
<p>Region 4 DCFS Local Office Supervisor</p>	<p>1. Will immediately assign (within the same day, if possible, but no later than 24 hours) the referral to a social worker.</p>
<p>Region 4DCFS Assigned Social Worker</p>	<ol style="list-style-type: none"> 1. Contacts the JPC on the day of assignment to review the reason for the referral. 2. If placement is requested, asks about any additional efforts made to release the juvenile to the parent, legal guardian or responsible adult. 3. Reviews all charges (present and past), court/probation orders with the JPC and request future hearing dates. If the juvenile is on probation, discusses and documents all services being provided by juvenile court. DCFS will not place a juvenile that has pled guilty or been found guilty of a 1st or 2nd degree rape or 1st degree rape of a child as, per statute, he/she must be held in detention until Disposition. Other juveniles deemed to be a risk to the community, should be held for continued detention pending Disposition. 4. Makes every effort to contact the parent or legal guardian. 5. Once contact is made with the parent/guardian: <ol style="list-style-type: none"> a. Notifies them of the juvenile’s release. b. Informs them of the necessity to attend all hearings pertaining to the youth. c. Informs them of their responsibility to take the juvenile home or make other arrangements for placement with an extended family member or family friend. 6. If the parent/guardian is reluctant or refusing to take the juvenile home, the social worker will inform them of the need to: <ol style="list-style-type: none"> a. Conduct a family assessment b. Develop a plan to resolve family issues c. Explore all resources that might be available to assist the family such as counseling (DCFS, KCJC-Probation, Step-Up and other community resources. 7. If the parent/guardian continues to refuse the pick up the youth, social worker will inform them of their responsibility to inform the court of their decision and to explain why they are not willing to accept the juvenile home with or without services. 8. Inform the parent/guardian that should the juvenile be placed in

<p>Region 4 DCFS Assigned Social Worker (cont.)</p>	<p>the care of DSHS, the Office of Support Enforcement will be notified and they will be accessed for child support payment to the state of Washington.</p> <p>9. Prior to placement, staffs case with supervisor, Area Administrator and consults with Regional Program Manager for Adolescent Services.</p>